MAHARASHTRA EDUCATION SOCIETY'S
(SINCE 1860)

INSTITUTE OF MANAGEMENT & CAREER COURSES (IMCC)
AUTONOMOUS

Approved by AICTE and Recognized by Savitribai Phule Pune University, Pune

IMCC Campus, 131, Mayur Colony, Kothrud, Pune -411038, Maharashtra, India | Ph.: 020-25466271 / 73 | E-mail: info.imcc@mespune.in | https://imcc.mespune.in

NAAC Accredited with Grade A+

FIRST YEAR ADMISSION TO MCA & MBA COURSE 2024 - 25

A) INSTRUCTION FOR THE CANDIDATES APPLYING FOR INSTITUTE LEVEL SEATS & AGAINST CAP VACANCY (If any).

- Download the prescribed Application form from Institute's website https://imcc.mespune.in/ and fill-up.
- Fill-up the application form and submit in Institutes office along with necessary documents as per schedule given below.
- Incomplete admission forms will be rejected.
- Application form received after due date will not be considered.

Important Note: Admissions shall be made in a transparent manner and strictly as per the Inter-se-Merit

B) SCHEDULE OF ADMISSION:

Activity	MCA Admission		MBA Admission	
	First Date	**Last Date**	**First Date**	**Last Date**
Invite Application for Institute Level Seat/Against CAP (Vacant) Seat. (It any).	17/08/2024	05/09/2024	17/08/2024	08/09/2024
Display Merit List on Institute website and Institute Notice Board.	06/09/2024	-	09/09/2024	-
Display of Allotment List for Institute Level Seat/Against CAP (Vacant) Seat.	06/09/2024	-	09/09/2024	-
Reporting for Admission to Institute's Office.	07/09/2024	11/09/2024, 5.00 p.m.	10/09/2024	12/09/2024, 05.00 p.m.

Dr. Santosh Deshpande
Director
MES IMCC, Pune.

Date: 17/08/2024

To

The Director,
MES' Institute of Management and Career Courses (IMCC),
PUNE – 411 038.

Subject: *Application for First Year MCA / MBA Admission under Institute Level Seat / Against CAP (Vacant) Seat for A. Y. 2024-25.*

Sir,

I wish to apply for admission to *First Year under Institute Level Seat / Vacant Seat* for Academic Year 2024-2025 as follows.

Full Name (As displayed in CET)	
Contact Tel. No. (with STD code)/Mobile No	
Select the Programme for admission	MCA ☐ MBA ☐
Select the seat category for admission	Against CAP (Vacant) seat OR Institute Level Seat
Name of CET_____ Score_____ Percentile _____	
Educational Qualification:	HSC_____(%) with Moths Yes / No Name of Degree_____Percentage_____(%) with

I am fully aware of all the rules & regulations stipulated by Competent Authorities and will furnish all necessary documents, if selected.

List of documents (Xerox) to be attached with this application

1. Xerox set of documents duly certified by FC along with Receipt-cum-acknowledgement letter
2. Printout of valid Score Card
3. Graduation Mark Statement
4. Nationality and Domicile Certificate

Date :

Signature of Student

GOVERNMENT OF MAHARASHTRA
STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI

8th Floor, New Excelsior Building, A.K. Nayak Road, Fort, Mumbai 400 001

Tele. No. - 022-22016157/53/59   Website -www.mahacet.org   E-Mail-cetcell@mahacet.org

No.: TED-1224/C.R. No. 06/MCA/CAP/Notice No 5/2024/1344   Date: -06/08/2024

NOTICE-5
ADMISSION FOR MASTER OF COMPUTER APPLICATIONS (MCA) FOR ACADEMIC YEAR 2024-25

This notice is being issued for Online Registration, Scanning & uploading of documents, Documents E-Verification and Online Application Form Confirmation, Filling & Confirmation of Option Form, Self-confirmation before seat acceptance, Paying seat acceptance fees in online mode for confirmation of admission, reporting to Institutes by candidates aspiring for admissions to First Year in Master of Computer Applications (MCA) in the Government, Government Aided, University Managed Institutes, University Managed Departments and Unaided private professional educational institutes for the Academic Year 2024-25 in the Maharashtra State.

For the purpose of document verification, the concept of E-Scrutiny of the documents and Physical Scrutiny of the documents is introduced by the Competent Authority. The candidate shall choose any one mode for document verification during online form filling.

Process of application: The Candidate shall register online, fill & submit online application form and upload the required documents from anywhere through the computer connected to internet and he/she need not have to visit personally for verification and confirmation of the application form in case of **E-Scrutiny** mode selected, his/her application & documents shall be verified and confirmed by the designated E-Scrutiny Center through online mode or if candidate selected **Physical Scrutiny,** he/she need to visit nearest **Physical Scrutiny Centre**.

Eligibility Criteria for various types of candidature for Admission	
For Maharashtra State Candidature Candidates, All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -	**Non Resident Indian (NRI) or Overseas Citizen of India (OCI) or Person of Indian Origin (PIO), Children of Indian workers in the Gulf countries, Foreign National Candidature Candidates.-**
Eligibility for admission	
The candidate,- (i) should be a citizen of India; (ii) should have passed any graduation degree (e.g.: B.E. or B.Tech. or B.Sc or B.Com. or B.A. or B. Voc. or BCA etc.,) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least fifty per cent marks (at least forty five per cent. in case of candidates of Reserved Categories, Economically Weaker Section and Persons with Disability category belonging to the Maharashtra State) in the	(i) The candidate should have passed any graduation degree (e.g.: B.E. or B.Tech. or B.Sc or B.Com. or B.A. or B.Voc. or BCA etc.,) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least fifty percent. marks in the qualifying examination; (ii) Any other eligibility criteria and requirement declared from time to time by the appropriate authority as defined under the Act;

	qualifying examination;
iii)	should have obtained non zero score in MAH–MCA-CET 2024 conducted by the Competent Authority.

1.1 The candidates should apply online on **www.mahacet.org** as per schedule.

1.2 Candidates who have registered for MAH-MCA-CET 2024 are not required to pay any fees for registration for admission. However other candidates belonging to **NRI/ OCI / PIO, Children of Indian workers in Gulf Countries, Foreign National Candidates** are required to pay fees as given below only by **Credit Card/ Debit Card/ Net Banking/UPI etc**. through Online mode. Fees paid is non-refundable. (No other mode of payment shall be permitted.)

Online Registration for Admission :

General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates & children of Indian workers in Gulf countries (CIWGC).	₹ 1200/-
1. Reserved Category Candidates of Backward Class Categories [SC, ST, VJ/DT-NT(A), NT(B), NT(C), NT(D), OBC, SBC, *SEBC, EWS] & Persons with Disability Candidates belonging to Maharashtra State only. 2. Orphan and Transgender (Other) Candidates.	₹ 1000/-
NRI/OCI/PIO/FN Candidates	₹ 10,000/-

* In case of SEBC Candidates reservation policy will be subject to the decision of Hon'ble High Court in related Writ Petitions.

The activities and scheduled dates for Maharashtra State/All India/J&K Migrant /NRI/OCI /PIO/CIWGC/*FN* candidates are as follows.

Sr. No.	Activity	Schedule	
		First Date	**Last Date**
1.	**Online registration of application and uploading of required documents by the Candidate for admission on website** (For Maharashtra State/All India/ NRI/OCI/PIO /CIWGC /FN candidates). Registration for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate. *Note:- Candidates opting for Maharashtra plus AI Candidature as well as NRI/PIO/OCI/CIWGC , shall apply separately for each type.*	06-07-2024	31*-07-2024 up to 05.00 PM

2.	**Documents verification and confirmation of Application Form for Admission by online mode.**	07-07-2024	01*-08-2024 up to 05.00 PM
	a) By Maharashtra State/All India Candidates shall fill online application form and upload the required documents from any computer connected to internet from anywhere.		

Process for E-Scrutiny Mode selected candidates:

1. Such candidate shall fill online application form and scan original document and upload the required documents from any computer/smartphone connected to internet from anywhere.

2. Such candidate need not have to visit to E-Scrutiny Center for verification and confirmation of the application form. His/her application & documents shall be verified and confirmed by the **E Scrutiny Center** through e-Scrutiny Mode.

3. During e-Scrutiny of Application Form of such candidate:

   - If no error is found: the status of verification & confirmation of the application form shall be available in candidates Login along with receipt cum Acknowledgement.
   - If error is found: the details of errors shall be intimated to candidates by reverting back his/her Application for its rectification through candidates Login.
   - Candidate shall edit the reverted Application form and re-submit the application for e-Scrutiny through his/her login.

Process for Physical Scrutiny Mode selected Candidates

- Such candidate shall visit the **Physical Scrutiny Center** online selected by himself/herself, along with the required documents as per the allotted time slot for online filling, scanning & uploading of required documents, verification and confirmation of application form.

- After verification & Confirmation of application form, **Physical Scrutiny Center** shall issue the receipt cum Acknowledgement.

	b) *Union* Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant/*NRI/PIO/ OCI/CIWGC/FN* candidates should send the print of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to **"Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020"**		

*Facility of Online Registration & Documents verification, Confirmation of Application Form for Admission to Seats other than CAP Seats shall be continued till **cut off date up to 05.00 PM** by E- Verification by Scrutiny Center or Physical Verification at Physical Scrutiny Center.

- Applications registered after 31st July 2024 shall be considered only for Non CAP Seats.
- Applications confirmed by E-Scrutiny Center/ Physical Scrutiny Center after 01st August 2024 shall be considered only for Non CAP Seats.

3.	Display of the provisional merit list for Maharashtra State/All India candidates on website.	**03-08-2024**	
4.	**Submission of grievances if any, for all type of Candidates:** • Candidate shall raise the Grievance about correction required in the data displayed in provisional merit list through his/her Login. • The application of such candidates shall be reverted back to the candidate in his/her Login for rectification. • Candidate shall upload the requisite documents to substantiate the claim for any correction/concession. • The status of acceptance/rejection of Grievance raised by candidate shall be available in candidates Login along with latest receipt cum Acknowledgement. • Those Candidate who selected physical scrutiny mode shall visit FC for resolving the grievances.	**04-08-2024**	**06-08-2024 Up to 5.00PM**
5.	**Display of the Final Merit lists** of Maharashtra State/All India candidates on website.	**08-08-2024**	
6.	Display of Provisional Category wise Seats (Seat Matrix) for CAP Round I	**08-08-2024**	
CAP Round I			
7.	Online Submission & Confirmation of Option Form of CAP Round-I through candidate's Login by the Candidate.	**09-08-2024**	**11-08-2024**
8.	Display of Provisional Allotment of CAP Round-I	**13-08-2024**	
9.	**Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round I.**	**14-08-2024**	**17-08-2024 Up to 03.00 PM**

	a) The candidate shall self-verify the seat allotment made to him/her in the CAP Round I by accepting declaration through his/her login and certifying that his/her claim related with qualifying marks, category, gender, reservation, specific reservation etc. made by candidate in the application form are correct and relevant documents uploaded to substantiate his/her claims are authentic and correct. b) If candidate found the claim made by him is not correct and he/she wants to the correct the error, (error as per the clause (e) of sub rule (4) of rule 9 given in information brochure) The candidate shall report the grievance through his/her login by online mode only. c) Candidates who have been allotted the seat as per their first preference in Round I (auto freezed) shall pay the seat acceptance fee by online mode through their login and Such candidates shall not be eligible for participation in subsequent Rounds. d) Candidates who have allotted other than first preference and self freezed their allotment in Round I through their login must accept the seat and shall pay seat acceptance fees through online mode. Such candidates shall not be eligible for participation in subsequent Rounds. [Candidate must exercise this option carefully] e) Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted seat in Round I by accepting that seat by choosing **Not Freeze** option for betterment and shall pay the seat acceptance fee through their login by online mode.		
10.	**Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round I.** **Note**: a) Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission b) The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the	**14-08-2024**	**17-08-2024 up to 05.00 PM**

	false claims made in the applications by the candidate, then institute shall not admit such a candidate and such candidate shall raise the grievance by his/her login.		
	CAP Round-II		
11.	Display of Provisional Vacant Seats for CAP Round-II	**18-08-2024**	
12.	Online Submission & Confirmation of Option Form of CAPRound-II through candidate's Login by the Candidate.	**19-08-2024**	**21-08-2024**
13.	Display of Provisional Allotment of CAP Round-II	**23-08-2024**	
14.	**Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round II.** **Note:** - 1. All eligible candidates participated in Round II and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round II shall pay the seat acceptance fee through his/her login by online mode. 2. Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted seat in Round II by accepting that seat by choosing **Not Freeze** option for betterment and shall pay the seat acceptance fee through their login by online mode.	**24-08-2024**	**26-08-2024** up to 03.00 PM
15.	**Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round II.** **Note:** a) Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission. b) The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the false claims made in the applications by the candidate, then institute shall not admit such a candidate	**24-08-2024**	**26-08-2024** up to 05.00 PM

	and such candidate shall raise the grievance by his/her login.		
CAP Round-III			
16.	Display of Provisional Vacant Seats for CAP Round-III	**27-08-2024**	
17.	Online Submission & Confirmation of Option Form of CAP Round-III through candidate's Login by the Candidate.	**28-08-2024**	**30-08-2024**
18.	Display of Provisional Allotment of CAP Round-III	**01-09-2024**	
19.	**Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round III.** **Note:** - All eligible candidates participated in Round III and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round III shall pay the seat acceptance fee through his/her login by online mode.	**02-09-2024**	**04-09-2024 up to 03.00 PM**
20.	**Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round III.** **Note:** Participating candidates to whom the first time allotment is made or got betterment in allotment or No betterment (Earlier seat retained) In Round III shall be final. Such a candidate must report to allotted institute for confirmation of admission.	**02-09-2024**	**04-09-2024 up to 05.00 PM**
21.	**(For Government/ Govt. Aided/ Unaided Institutes) For Vacant seats if any at institute the respective institute will complete the admission activity in the following manner -** - Display of vacant seats on institute website and giving appropriate advertisement in the News Paper. - Invite applications from registered candidates. - Prepare and display Merit List on college website and Institute Notice Board. - Carry out/ Complete Admission Process by following Government Admission Rules	**05-09-2024**	**11-09-2024**
22.	Cut-off Date for all type of admissions for the Academic Year 2024-25	**11-09-2024 Up to 05.00 PM**	
24.	For Institutes: Last date of uploading the data (details of admitted candidates)	**11-09-2024 Up to 06.00 PM**	

Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates :

Sr. No.	Activity	Schedule	
		First Date	Last Date
1.	Counselling Round at **"Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020"**	28-08-2024	30-08-2024
2.	Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and fees, as per Final Allotment.	28-08-2024	31-08-2024

Important Note: -

1. **All types of candidates** aspiring for admission under CAP seats shall register himself/herself online, Scan and upload Documents, solve grievances (Depends on document verification mode selected by candidate) raised by Physical Scrutiny Center (PSC) in person or raised by E-Scrutiny Center during E- Verification verified documents & Application Form confirmed by E-Scrutiny Center. Such eligible registered candidates shall be considered for CAP Merit and admission through CAP

2. In case of NRI/OCI/PIO, CIWGC, FN Candidates, and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates after registration & confirmation of their application at **"Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020"** shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, CET Cell may publish the list of such registered & eligible candidates separately on website.

3. Candidate shall carry printed copy of Application Form, Original documents and one set of Xerox copies of the required documents. SC shall verify all documents from Original and put **SC stamp with date & Signature on Xerox copies** and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit Physical SC stamped & E. Scrutiny verified set of documents to the alloted institute at the time of reporting)

4. The candidates aspiring for admission for Institutional Quota, seats remaining vacant after CAP, it is Mandatory to get registered, documents verified and confirmation of application by E-Scrutiny center or Physical Scrutiny Center Such candidates must apply separately to Institutes for admissions to seats other than CAP Seats. Merit of such candidates shall be prepared by the Institute at the institute level.

Important Instructions for Candidate :

1. If candidates fail to confirm online filled application by E-Scrutiny center or Physical Scrutiny Center then such applications will be rejected and name of such candidates will not appear in the merit list(s) prepared for the purpose of Admission for both CAP as well as Non CAP process.

2. The candidates belonging to SC, VJ/DT (NT (A), NT (B), NT(C), NT (D), OBC, SBC categories shall produce "Caste Validity Certificate" and ST category shall submit "Tribe Validity Certificate". All Backward Class candidates excluding SC & ST shall produce Non Creamy Layer certificate valid up to 31st March 2025. If such candidates fail to produce the original certificate or receipt of Caste/Tribe validity certificate, Non Creamy Layer certificate and EWS certificate issued by competent authority at the time of verification by Scrutiny Center, then such candidates will be treated as GENERAL category candidates for CAP admissions

3. EWS candidates shall produce the Eligibility Certificate for Economically Weaker Section. (As per the format in Maharashtra State Government Resolution No. राआधो-4019/P.N.31/16-अ, dated 31/05/2021 only)

4. Candidates who have registered as a reserved category candidate but unable to produce required certificate for reservation claim during documents verification stage shall have to pay difference of fee of Rs. 200/- through online mode only.

5. Seat will be confirmed by the allotted instituted after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The admission in-charge of institute shall issue the Online Receipt of admission confirmation to the candidate.

6. The SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC and EWS Candidates who submitted receipt of Caste/Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate during registration, e-verification or physical document verification and confirmation period should upload and verify original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the admitted institute on or before 04/09/2024 03.00 P.M. otherwise these candidates admission will get automatically cancelled and shall

be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category

7. The SEBC Candidates who submitted receipt of Non Creamy Layer Certificate during registration, e-verification or physical document verification and confirmation period should upload and verify original Non Creamy Layer Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the admitted institute on or before 04/09/2024 03.00 P.M. otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category

8. In case of SEBC Candidates, duration for submitting Caste Validity certificate will be as per the Maharashtra State Government Resolution No - संकिर्ण-२०२४/प्र.क्र.७५/ आरक्षण-५ dated 22 July 2024

General Notes:

1. Candidate can avail the IT facilities which is available at Physical Scruntiny free of cost for submission, scanning uploading documents, confirmation of Application form.
2. Eligibility, Rules & regulations for admission are made available on the website.
3. The schedule displayed above is provisional and may change under unavoidable circumstances. The revised schedule, if any, will be notified on website www.mahacet.org
4. For queries/enquiry: Help Line No. 918068636170 / 18002129422 between 10.00 AM. to 06.00 PM.
5. All Types of Document Verification Activity remains open all days including Saturday & Sunday between 10.00 AM. to 05.30 PM.

Sd/-
Commissioner and Competent Authority
State Common Entrance Test Cell,
Maharashtra State, Mumbai

GOVERNMENT OF MAHARASHTRA
STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI
8th Floor, New Excelsior Building, A.K. Nayak Road, Fort, Mumbai 400 001
Tele. No. - 022-22016157/53/59   Website -www.mahacet.org   E-Mail-cetcell@mahacet.org

No.: TED-1224/C.R.No.06/CAP/MBA/MMS Notice-3/2024/1346   Date: - 06/08/2024

ADMISSION NOTICE FOR MBA/MMS FOR ACADEMIC YEAR 2024-25

This notice is being issued for Online Registration, Scanning & uploading of documents, Documents E-Verification and Online Application Form Confirmation, Filling & Confirmation of Option Form, Self-confirmation before seat acceptance, Paying seat acceptance fees in online mode for confirmation of admission, reporting to Institutes by candidates aspiring for admissions to First Year of Full Time Management program (MBA/MMS) in the Government, Government Aided, University Managed Institutes, University Managed Departments and Unaided private professional educational institutes as well as PGDM at Sydenham Institute of Management Studies, Research and Entrepreneurship Education, Mumbai for the Academic Year 2024-25 in the Maharashtra State.

For the purpose of document verification, the concept of E-Scrutiny of the documents and Physical Scrutiny of the documents is introduced by the Competent Authority. The candidate shall choose any one mode for document verification during online form filling

Process of application: The Candidate shall register online, fill & submit online application form and upload the required documents from anywhere through the computer connected to internet and he/she need not have to visit personally for verification and confirmation of the application form in case of E-Scrutiny mode selected, his/her application & documents shall be verified and confirmed by the designated E-Scrutiny Center through online mode or if candidate selected Physical Scrutiny, he/she need to visit nearest Physical Scrutiny Centre.

Eligibility Criteria for various types of candidature for Admission:		
Maharashtra State Candidature Candidates	**All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates**	**Non Resident Indian (NRI) or Overseas Citizen of India (OCI) or Person of Indian Origin (PIO), Children of Indian workers in the Gulf countries, Foreign National Candidature Candidates.-**
Eligibility for admission		
The candidate,- (i) should be a citizen of India; (ii) Should have passed minimum three year Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or	The candidate,- (i) should be a citizen of India; (ii) should have passed minimum three year Bachelor's Degree awarded by the University recognised by University Grants Commission or Association	(i) The candidate should have passed minimum three year Bachelor's Degree awarded by the University recognized by University Grants Commission or Association of Indian Universities in any discipline with at least fifty

Association of Indian Universities in any discipline with at least fifty per cent. marks in aggregate or equivalent (at least forty five per cent. in case of candidates of Reserved categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) should have obtained non zero score in MAH-MBA/MMS-CET 2024 conducted by the Competent	of Indian Universities in any discipline with at least fifty per cent. marks in aggregate or equivalent (at least forty five per cent. in case of candidates of Reserved categories, Economically Weaker Section and Persons With Disability Candidates belonging to the Maharashtra State only) or its equivalent; (iii) should have obtained non zero positive score in any one of the following examinations, namely:- CET conducted by the Competent Authority or Common Admission Test(CAT) conducted by Indian Institute of Management or Common Management Aptitude Test (CMAT) Conducted by National Testing Agency or Xavier Aptitude Test (XAT)conducted by Xavier School of Management Jamshedpur or Entrance Test for Management Admissions (ATMA) conducted by the Association of Indian Management Schools or Management Aptitude Test (MAT) Conducted by All India Management Association or Graduate Management Aptitude Test(GMAT) Conducted by Graduate Management Admission Council, United States of America	per cent. marks in aggregate or its equivalent; (ii) Any other eligibility criteria and requirement declared from time to time by the appropriate authority as defined under the Act.

Online Registration for Admission -

1.1 The candidates should apply online on **www.mahacet.org** as per schedule.

1.2 Candidates who have registered for MAH-MBA/MMS-CET 2024 are not required to pay any fees for registration for admission. However other candidates who have obtained score which is valid for admission in academic year 2024-25 in CAT, CMAT, XAT, ATMA, MAT, GMAT and have not registered for MAH-MBA/MMS-CET 2024 are required to pay fees as given below only by **Credit Card/ Debit Card/ Net Banking/ UPI etc**. through Online mode. Fees paid is non-refundable. (No other mode of payment shall be permitted.)

General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates & children of Indian workers in Gulf countries (CIWGC).	₹ 1200/-

1. **Reserved Category** Candidates of Backward Class Categories [SC, ST, VJ/DT-NT(A), NT(B), NT(C), NT(D), OBC, SBC, **∗SEBC**, EWS] & Persons with Disability Candidates belonging to Maharashtra State only. 2. Orphan and Transgender (Other) Candidates.	₹ 1000/-
NRI/OCI/PIO/FN Candidates	₹ 10,000/-

∗ In case of SEBC Candidates reservation policy will be subject to the decision of Hon'ble High Court in related Writ Petitions.

The activities and scheduled dates for Maharashtra State/All India/NRI/OCI/PIO /CIWGC/FN candidates are as follows.

Sr.No.	Activity	Schedule First Date	Schedule Last Date
1.	**Online registration of application and uploading of required documents by the Candidate for admission on website** (For Maharashtra State/All India/ NRI/OCI/PIO /CIWGC /FN candidates). Registration for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate. *Note:- Candidates opting for Maharashtra plus AI Candidature as well as NRI/PIO/OCI/CIWGC , shall apply separately for each type.*	12-07-2024	31*-07-2024 up to 05.00 PM
2.	**Documents verification and confirmation of Application Form for Admission by online mode.** *a)* By Maharashtra State/All India Candidates shall fill online application form and upload the required documents from any computer connected to internet from anywhere. **Process for E-Scrutiny Mode selected candidates:** 1. Such candidate shall fill online application form and scan original document and upload the required documents from any computer/smartphone connected to internet from anywhere. 2. Such candidate need not have to visit to E-Scrutiny Center for verification and confirmation of the application form. His/her application & documents shall be verified and confirmed by the **E Scrutiny Center** through e-Scrutiny Mode. 3. During e-Scrutiny of Application Form of such candidate: • If no error is found: the status of verification & confirmation of the application form shall be available in candidates Login along with receipt cum Acknowledgement.	13-07-2024	01*-08-2024 up to 05.00 PM

	- If error is found: the details of errors shall be intimated to candidates by reverting back his/her Application for its rectification through candidates Login. - Candidate shall edit the reverted Application form and re-submit the application for e-Scrutiny through his/her login. **Process for Physical Scrutiny Mode selected Candidates** - Such candidate shall visit the **Physical Scrutiny Center** online selected by himself/herself, along with the required documents as per the allotted time slot for online filling, scanning & uploading of required documents, verification and confirmation of application form. - After verification & Confirmation of application form, **Physical Scrutiny Center** shall issue the receipt cum Acknowledgement. *b) Union* Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant/*NRI/PIO/OCI/CIWGC/FN* candidates should send the print of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to **"Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020""**		

*Facility of Online Registration & Documents verification, Confirmation of Application Form for Admission to Seats other than CAP Seats shall be continued till **cut off date up to 05.00 PM** by E- Verification by Scrutiny Center or Physical Verification at Physical Scrutiny Center.
- Applications registered after 31st July 2024 shall be considered only for Non CAP Seats.
- Applications confirmed by E-Scrutiny Center/ Physical Scrutiny Center after 01st August 2024 shall be considered only for Non CAP Seats.

3.	Display of the provisional merit list for Maharashtra State/All India candidates on website.	**04-08-2024**	
4.	**Submission of grievances if any, for all type of Candidates:**	**05-08-2024**	**07-08-2024 Up to 5.00PM**

	• Candidate shall raise the Grievance about correction required in the data displayed in provisional merit list through his/her Login. • The application of such candidates shall be reverted back to the candidate in his/her Login for rectification. • Candidate shall upload the requisite documents to substantiate the claim for any correction/concession. • The status of acceptance/rejection of Grievance raised by candidate shall be available in candidates Login along with latest receipt cum Acknowledgement. • Those Candidate who selected physical scrutiny mode shall visit FC for resolving the grievances.		
5.	**Display of the Final Merit lists** of Maharashtra State/All India candidates on website.	**09-08-2024**	
6.	Display of Provisional Category wise Seats (Seat Matrix) for CAP Round I	**09-08-2024**	
	CAP Round I		
7.	Online Submission & Confirmation of Option Form of CAP Round-I through candidate's Login by the Candidate.	**10-08-2024**	**12-08-2024**
8.	Display of Provisional Allotment of CAP Round-I	**14-08-2024**	
9.	**Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round I.** a) The candidate shall self-verify the seat allotment made to him/her in the CAP Round I by accepting declaration through his/her login and certifying that his/her claim related with qualifying marks, category, gender, reservation, specific reservation etc. made by candidate in the application form are correct and relevant documents uploaded to substantiate his/her claims are authentic and correct. b) If candidate found the claim made by him is not correct and he/she wants to the correct the error, (error as per the clause (e) of sub rule (4) of rule 9 given in information brochure) The candidate shall report the grievance through his/her login by online mode only. c) Candidates who have been allotted the seat as per their first preference in Round I (auto freezed) shall pay the seat acceptance fee by online mode through their login and Such candidates shall not be eligible for participation in subsequent Rounds. d) Candidates who have allotted other than first preference and self freezed their allotment in Round I through their login must accept the seat and shall pay seat acceptance fees through online mode. Such candidates shall	**16-08-2024**	**18-08-2024** **Up to 03.00 PM**

	not be eligible for participation in subsequent Rounds. [Candidate must exercise this option carefully] e) Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted seat in Round I by accepting that seat by choosing **Not Freeze** option for betterment and shall pay the seat acceptance fee through their login by online mode.		
10.	**Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round I.** **Note**: a) Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission b) The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the false claims made in the applications by the candidate, then institute shall not admit such a candidate and such candidate shall raise the grievance by his/her login.	**16-08-2024**	**18-08-2024 up to 05.00 PM**
	CAP Round-II		
11.	Display of Provisional Vacant Seats for CAP Round-II	**19-08-2024**	
12.	Online Submission & Confirmation of Option Form of CAP Round-II through candidate's Login by the Candidate.	**20-08-2024**	**22-08-2024**
13.	Display of Provisional Allotment of CAP Round-II	**24-08-2024**	
14.	**Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round II.** **Note:** - 1. All eligible candidates participated in Round II and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round II shall pay the seat acceptance fee through his/her login by online mode. 2. Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted	**25-08-2024**	**27-08-2024** up to 03.00 PM

	seat in Round II by accepting that seat by choosing **Not Freeze** option for betterment and shall pay the seat acceptance fee through their login by online mode.		
15.	**Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round II.** **Note:** a) Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission. b) The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the false claims made in the applications by the candidate, then institute shall not admit such a candidate and such candidate shall raise the grievance by his/her login.	**25-08-2024**	**27-08-2024** up to 05.00 PM

	CAP Round-III		
16.	Display of Provisional Vacant Seats for CAP Round-III	**29-08-2024**	
17.	Online Submission & Confirmation of Option Form of CAP Round-III through candidate's Login by the Candidate.	**30-08-2024**	**02-09-2024**
18.	Display of Provisional Allotment of CAP Round-III	**03-09-2024**	
19.	**Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round III.** **Note:** - All eligible candidates participated in Round III and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round III shall pay the seat acceptance fee through his/her login by online mode.	**04-09-2024**	**06-09-2024** **up to 03.00 PM**
20.	**Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round III.** **Note:** Participating candidates to whom the first time allotment is made or got betterment in allotment or No betterment (Earlier seat retained) In Round III shall be final. Such a candidate must report to allotted institute for confirmation of admission.	**04-09-2024**	**06-09-2024** **up to 05.00 PM**

21.	(For Government/ Govt. Aided/ Unaided Institutes) For Vacant seats if any at institute the respective institute will complete the admission activity in the following manner - • Display of vacant seats on institute website and giving appropriate advertisement in the News Paper. • Invite applications from registered candidates. • Prepare and display Merit List on college website and Institute Notice Board. • Carry out/ Complete Admission Process by following Government Admission Rules	**08-09-2024**	**12-09-2024**
22.	Cut-off Date for all type of admissions for the Academic Year 2024-25	**12-09-2024** **Up to 05.00 PM**	
24.	For Institutes: Last date of uploading the data (details of admitted candidates)	**12-09-2024** **Up to 06.00 PM**	

Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates:

Sr. No.	Activity	Schedule First Date	Last Date
1.	Counselling Round at "Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020"	26/08/2024	28/08/2024
2.	Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and fees, as per Final Allotment.	26/08/2024	28/08/2024

Important Note: -

1. **All types of candidates** aspiring for admission under CAP seats shall register himself/herself online, Scan and upload Documents, solve grievances (Depends on document verification mode selected by candidate) raised by Physical Scrutiny Center (PSC) in person or raised by E-Scrutiny Center during E- Verification verified documents & Application Form confirmed by E-Scrutiny Center. Such eligible registered candidates shall be considered for CAP Merit and admission through CAP

2. In case of NRI/OCI/PIO, CIWGC, FN Candidates, and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates after registration & confirmation of their application at **"Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020"** shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, CET Cell may publish the list of such registered & eligible candidates separately on website.

3. Candidate shall carry printed copy of Application Form, Original documents and one set of Xerox copies of the required documents. SC shall verify all documents from Original and put **SC stamp with date & Signature on Xerox copies** and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit Physical SC stamped & E. Scrutiny verified set of documents to the alloted institute at the time of reporting)

4. The candidates aspiring for admission for Institutional Quota, seats remaining vacant after CAP, it is Mandatory to get registered, documents verified and confirmation of application by E-Scrutiny center or Physical Scrutiny Center Such candidates must apply separately to Institutes

Important Instruction for candidate :

1. If candidates fail to confirm online filled application by E-Scrutiny center or Physical Scrutiny Center then such applications will be rejected and name of such candidates will not appear in the merit list(s) prepared for the purpose of Admission for both CAP as well as Non CAP process.

2. The candidates belonging to SC, VJ/DT (NT (A), NT (B), NT(C), NT (D), OBC, SBC categories shall produce "Caste Validity Certificate" and ST category shall submit "Tribe Validity Certificate". All Backward Class candidates excluding SC & ST shall produce Non Creamy Layer certificate valid up to 31st March 2025. If such candidates fail to produce the original certificate or receipt of Caste/Tribe validity certificate, Non Creamy Layer certificate and EWS certificate issued by competent authority at the time of verification by Scrutiny Center, then such candidates will be treated as GENERAL category candidates for CAP admissions.

3. EWS candidates shall produce the Eligibility Certificate for Economically Weaker Section. (As per the format in Maharashtra State Government Resolution No. राआधो-4019/P.N.31/16-अ, dated 31/05/2021 only)

4. Candidates who have registered as a reserved category candidate but unable to produce required certificate for reservation claim during documents verification stage shall have to pay difference of fee of Rs. 200/- through online mode only.

5. Seat will be confirmed by the allotted instituted after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The admission in-charge of institute shall issue the Online Receipt of admission confirmation to the candidate.

6. The SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC and EWS Candidates who submitted receipt of Caste/Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate during registration, e-verification or physical document verification and confirmation period should upload and verify original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the admitted institute on or before 06/09/2024 up to 03.00 P.M. otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category

7. The SEBC Candidates who submitted receipt of Non Creamy Layer Certificate during registration, e-verification or physical document verification and confirmation period should upload and verify original Non Creamy Layer Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the admitted institute on or before 06/09/2024 up to 03.00 P.M. otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category

8. In case of SEBC Candidates, duration for submitting Caste Validity certificate will be as per the Maharashtra State Government Resolution No - **संकिर्ण**-2024/**प्र.क्र.**75/ **आरक्षण**-5 dated 22 July 2024.

| **General Notes:** | |

1. Candidate can avail the IT facilities which is available at Physical Scruntiny free of cost for submission, scanning uploading documents, confirmation of Application form.
2. Eligibility, Rules & regulations for admission are made available on the website.
3. The schedule displayed above is provisional and may change under unavoidable circumstances. The revised schedule, if any, will be notified on website www.mahacet.org
4. For queries/enquiry: Help Line No. 918068636170 / 18002129422   between 10.00 AM. to 06.00 PM.
5. All Types of Document Verification Activity remains open all days including Saturday & Sunday between 10.00 AM. to 05.30 PM.

Sd/-
Commissioner and Competent Authority
State Common Entrance Test Cell,
Maharashtra State, Mumbai