

Memorandum of Understanding

Between

MES Institute of Management and Career Courses (IMCC)  
131, Mayur Colony, Kothrud, Pune 411038

And

Quick Heal Foundation, 603 Mayfair Tower -II, Wakdewade Shivaji Nagar Pune  
411005.

To form “**Cyber Awareness Literacy Cell (CALC)**” in college to create cyber awareness  
among the college students

Quick Heal Foundation is a non-profit, non-religious, non-political organization involved in social work with one of its key area creating cyber awareness amongst school children and college students by conducting seminars and workshops free of cost.

IMCC is well known for imparting Quality Education in Information Technology. IMCC is a top Management Institute affiliated to AICTE, New Delhi & recognized by University of Pune. We have got a spacious campus at 131, Mayur Colony, Kothrud. IMCC runs MCA, MBA(IT), and PGDBM courses.

**Purpose**

The purpose of the program is to make the youth alert online by teaching them netiquettes and prevent them falling prey to cyber criminals or stopping them from getting indulged in cyber-crimes or similar activities. Also encourage them to work with the foundation to spread awareness in schools and society under learn and earn scheme.

With this learn and earn scheme, the foundation aims to make personality development in the volunteers and would also provide them intern certificate on successfully completion of the activity which would help them to get better career prospects in future.

**Scope**

1) Quick Heal Foundation will conduct training to the students selected from the

Institute for cyber awareness program to be conducted in primary and secondary schools. Training of volunteers could be in the Institute or Quick Heal Foundation Premises. Where training is conducted at the premises of Quick Heal Foundation or any premises of Quick Heal Technologies Limited, all applicable policies and rules relating to confidentiality, behavior etc. shall apply.

- 2) The foundation shall pay each Candidate/Volunteer stipend of Rs.500/- (Subject to deduction of applicable taxes, levies, deductions, pertaining to and including but not limited to ESIC Act, 1948) per presentation only after fulfilling following pre-conditions:
  - a) Each Candidate/Volunteer has to work in a Group comprising of maximum 3 Candidate/Volunteer or minimum 2 Candidate/Volunteer. The group has to select school; take all permission from authorities; make presentation and answer the queries raised by the students.
  - b) Each Group of Candidate/Volunteer has to make minimum 5 presentations for school children from std 5 to 10. College students could also be addressed. Minimum 200 students should be addressed in a single presentation.
  - c) They should get the feedback form filled and stamped by the school higher authorities after each session.
  - d) All the presentations should be finished in maximum 30 days.
  - e) Candidate/Volunteer shall not be eligible for payment of stipend on pro-rata basis and shall be eligible for the stipend upon fulfillment of all the conditions under this MoU.
- 3) The foundation will provide necessary training to Candidate/Volunteer and may also provide presentation material either in soft or hard form as foundation deems fit.
- 4) Foundation shall not execute separate MoU with each and every Candidate/Volunteer and this MoU with Institute shall be binding on the institute as well as the Candidate/Volunteer.
- 5) Foundation in coordination with the Institute may conduct free online exam on cyber awareness, wherein any and all the students of the Institute may participate. Upon successfully clearing the said exams Foundation will issue an e-certificate.
- 6) Foundation may conduct seminars on opportunities and threats in security domain jointly with the Institute.

- 7) Apart from the stipend mentioned in clause 2 above, no additional consideration or remuneration shall be payable to the Candidate/Volunteers. The stipend will be inclusive of all the expenses including but not limited to conveyance, food, material, etc.
- 8) Institute shall provide all assistance to foundation free of cost and shall not charge or claim from foundation on account of including but not limited to utilization of their resources, students, premises etc. Except the stipend mentioned in clause 2 above, Foundation shall not be liable to pay any amount under whatever name to Institute/ Candidate/Volunteers or any third party.
- 9) Candidate/Volunteers shall strive to maintain the noble cause of this engagement and in no way derogate the foundation or its related companies.
- 10) This engagement is restricted for scope and period of this MoU and no Candidate/Volunteers may claim employment in the foundation or its related entities.

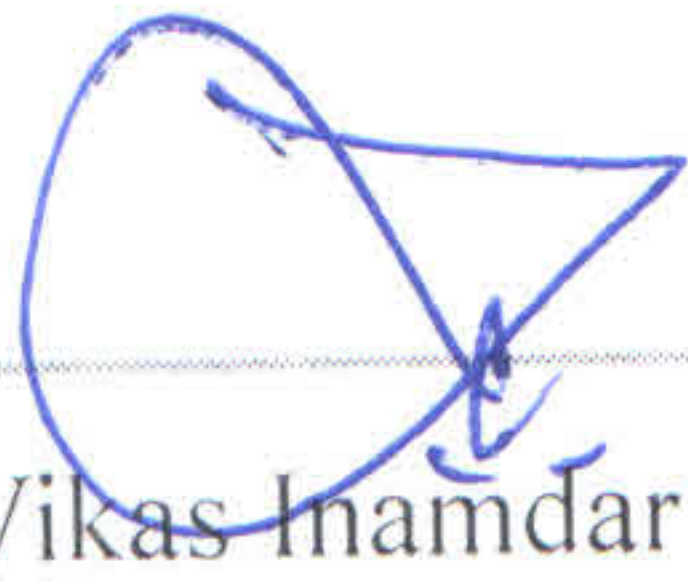
This is a non-commercial voluntary service from Quick Heal Foundation.

#### Duration

This Memorandum of Understanding (MoU) will begin from 1<sup>st</sup> March 2016 and remain in effect until 28<sup>st</sup> Feb 2017.

This MOU may be modified with mutual consent by Quick Heal Foundation or MES Institute of Management and Career Courses (IMCC )

Agreed on this day,



Dr Vikas Inamdar

**DIRECTOR**

**Maharashtra Education Society's**  
**Institute of Management & Career Courses (IMCC)**  
**IMCC Campus, 131, Mayur Colony, Kothrud**  
**Pune-411033**



Mr. Ajay Shirke  
Authorized Signatory,  
Quick Heal Foundation, Pune

